Florence Park Community Association
AFFILIATED GROUPS POLICY

Date Ratified:	August 2025
Next Review Date:	June 2027
Organisation Name:	Florence Park Community Association, Charity No. 1159506

1 Introduction

The FPCA will encourage and promote affiliation to the association by non-commercial and not-for-profit groups and organisations whose activities contribute to the objects of the association. Affiliation is designed to confer mutual benefit to both the affiliated group and the FPCA and their activities and members.

Voluntary and not-for-profit groups or organisations which operate within the area of benefit may, upon application to and with the approval of the Committee, be admitted as Affiliated Members and such approval shall not be unreasonably withheld.

2 Conditions for Approval

Approval by the committee will be given according to the following conditions. The group or organisation:

- Must deliver on objects of the association
- Must have at least 5 members
- Each member of the affiliated group must be an FPCA paid-up member
- Must be non-commercial/not-for-profit
- Will pay an annual fee of £25
- Meetings must be advertised and open to the community
- Will pay the current affiliate hire fee for the use of space over and above the one free 3 hour session per month offered at the discretion of the FPCA Committee
- Groups and Organisations formally affiliate with the charity and send a representative to a meeting when requested.

3 FPCA Commitment

The FPCA will then offer the following:

- Affiliated groups may get 1 free use of the space per month (3 hour session), at the FPCA committee's discretion, in order to deliver activities that help to meet the FPCA's charitable objects.

According the FPCA Constitution, affiliated groups have the following **Affiliation Membership Rights**:

- Membership shall be open, irrespective of sex, sexual orientation, age, disability, race, nationality, or political, religious or other opinions to: associations and organisations, whether corporate or unincorporated, (and including branches of national or international organisations) which operate solely or in part within the area of benefit, are voluntary or non-profit-distributing and which wish to support the Objects, which shall be known as affiliated members.

- While membership is open and inclusive, the FPCA may also recognise affiliated groups formed to represent or support particular communities or minority groups, such as women's groups, cultural, ethnic, or other interest-based associations, provided they share and promote the FPCA's overall aims.
- **Voting at general meetings:** authorised representative of an affiliated member and statutory authority member, and every authorised representative of associate members present in person shall have one vote on resolutions and on the election of FPCA trustees.
- No full member or, in the case of an affiliated member or statutory authority member, their authorised representative, shall be entitled to vote in any specific capacity at any general meeting unless all moneys then payable by reference to such capacity by him or her or by his or her appointing affiliated member or statutory authority member to the CIO have been paid.

4 Representation of Organisations and Corporate Members:

An organisation or a corporate body that is a member of the CIO may, in accordance with its usual decision- making process, authorise a person to act as its representative at any general meeting of the CIO. The representative is entitled to exercise the same powers on behalf of the organisation or corporate body as the organisation or corporate body could exercise as an individual member of the CIO.

- And according to the a**dmission procedure** the charity trustees:
    - may require applications for membership to be made in any reasonable way that they decide;
    - may refuse an application for membership if they believe that it is in the best interests of the CIO for them to do so;
    - shall, if they decide to refuse an application for membership, give the applicant their reasons for doing so, within 21 days of the decision being taken, and give the applicant the opportunity to appeal against the refusal; and
    - shall give fair consideration to any such appeal, and shall inform the applicant of their decision, but any decision to confirm refusal of the application for membership shall be final.

The Florence Park Community Association Board of Trustees makes all decisions about use of the centre and may vary from these provisions in the interests of meeting the charity's objects.

The FPCA charitable objects are:
- To promote the benefit of the inhabitants of Florence Park Estate and the neighbourhood
- To maintain and manage the community centre
- To promote such other charitable purposes as may from time to time be determined