

*Florence Park Community Association
Cornwallis Road, Florence Park, Oxford OX4 4NH*

Minutes of the FPCA Committee Meeting on 10th September 2018 at 8pm at the Florence Park Community Centre

Present: Adam Wielopolski (Chair), Chris Michael (Secretary), Sara Reeve (Centre Manager), Richard English, Stuart Ackland (FPSC), Scott Urban, Eliane Aubain, Viv Peto, Steve Barry.

Apologies: David Henwood (Councillor), Christine Simm (Councillor), Sue Taylor (OCC), Jeff Bowersox.

Appointment of Chair

Adam

Social Club

Sue has had an accident and is out for 10 weeks.

There was no money in safe, so anything owed is missing.

Dave may have been interviewed by police.

Dave paid for all cleaning.

Toilet rolls and paper towels? Sara has ordered, but should have delivered.

New barman (Steve) in place - doesn't want to take bookings. In dispute. Sara says it should be OK for barman to help out after discussion.

Aunt Sally: due to be moved - noted that any rebuilding or re-positioning would have to be cleared with committee.

ACTION - Sara to send flowers to Sue.

FPSC use of Sundays are to be dropped except for the open mic nights.

SUB-COMMITTEES

Policy

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Legal

Licence meeting with FPSC tomorrow.

Lease to be signed by 28th September.

See also employment status report.

Premises

Storage of parquet - needs to be inside asap

ACTION - Viv - find out how much parquet flooring wood last.

ACTION - Steve - Investigate storage prices, shed prices, ask David Henwood.

Cafe

Busier - £260

Cooker still not working.

Possibly just buy new cooker and don't wait for funding? Too urgent?

ACTION: Viv and Sara - investigate prices

Next month is City Farm, so need to be cooperative.

Over 60s

Thriving!

Fundraising

New account set up to put money aside for new build.

Money from promises auction to be allocated for new build.

Possible to sell shares in organisation if we change to Community Benefit Society. This is still a charity. This status conferred by HMRC, not charity commission.

Donors could ask for money back after a period of time plus 2% interest (subject to the consent of trustees - and to a maximum percentage of the whole raised amount).

Flo's (PPP) still had potential donors who weren't need.

Richard noted need to have sequential tasks for new build - ie decide what we want, set a cost target, see what income sources are available - including getting a professional fundraiser. Timing is critical.

Social activities need to be part of the fundraising to give community ownership of new build.

Estimate of annual overheads will help us decide how to donate to new build fund.

ACTION: Scott to estimate of annual overheads.

ACTION: Richard to look at Sue's fundraising suggestions.

New Build

Rob Earl met with sub-committee.

Options include modular, portable frame, straw bale and traditional build.

Noted that build should be able to attach to any future build when existing building is redundant.

See sub-committee minutes.

Possible quotes upwards of £250K.

Minutes from August

Agreed

FPSC owed £1200 for cleaning.

Do we need to allow SC more time following Sue's illness.

Arrears should be set rather than ad hoc - possibly £100 per month.

ACTION: Richard and Chris to negotiate for monthly £100 arrears payment.

Review of Actions

Book club shouldn't be an affiliate group - it's a FPCA activity.

Monitoring water bill - waiting for Sue T to report.

ACTION: Eliane - tell Sue to follow up on water leak.

Adam may know possible funding for toddler group.

FP Forum

ACTIONS: Stu to invite City Farm; Scott to invite Flo's; Adam to invite Donnington DS?;

Other organisations: Larkrise, Allotments? Restore.

ACTION: PRUE / STEVE - Noticeboard replacement: local carpenter project.

FRIDAY CAFE - November 9th - encouraging youth organisation

Box File

SnoFest

Membership Update

1 member renewed

Events

SnoFest - what condition will the ground be in?
Alternative ideas - eg lantern walk / lantern making.
Family event
Possible Santa on a Lorry.

Horticultural show successful.

Family quiz - 5th Oct

Variety Night - 12th Oct

Film Night 19th & 21st Oct

Political Quiz - 18th Nov

Bookings

On the up - good in August.

More during day - busy on Fridays and Saturdays.

Treasurer's Report

See Scott's document

Bookings and café doing really well.

AOB

Wednesday cleaners.

EMERGENCY PHONE ROTATION

Chris

NEXT MEETING PLAN

Change agenda to amend.

Architect will attend.

NEXT MEETING: 8th October 2018