FLORENCE PARK COMMUNITY ASSOCIATION

CORNWALLIS ROAD, COWLEY, OXFORD OX4 3NH

Charity No: 1159506

Age Verification Policy: Reviewed June 2022

# Premises Age Verification Policy

This policy applies in relation to the sale or supply of alcohol on the following premises:

**Name and address of premises** Florence Park Community Centre, Cornwallis Road, Cowley

Oxford OX4 3NH

# Name of premises licence holder

Florence Park Community Association management committee

# Name of designated premises supervisor

Florence Park Community Association management committee

1. This policy applies in relation to the sale or supply of alcohol on these premises.
2. For this policy the responsible person is one of the following:
	* the holder of the premises licence;
	* the designated premises supervisor;
	* a person aged 18 or over who is authorised to allow the sale or supply of alcohol by an under 18; OR
	* a member or officer of a club present on the club premises in a capacity which enables him or her to prevent the supply in question
3. Staff serving alcohol on the premises must require any individuals who appear to the responsible person to be under the age of 18 years of age to produce on request, before being served alcohol, identification bearing their photograph, date of birth, and a holographic mark.
4. Examples of appropriate identification include:
	* A passport
	* A photo card driving licence
	* A proof of age card bearing the PASS hologram
	* A military identification card
5. The premises licence holder or club premises certificate holder will ensure that staff are made aware of the existence and content of this policy.

Signed Print name

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PREMISES LICENCE HOLDER